



ONE WASHINGTON Newsletter

May/June 2020



Upcoming Dates & Activities:

- June 2020: Biennial budget instructions released

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Executive Director's Corner

I would be remiss to start this month's newsletter with anything but a somber tone. Nearly two months of combating COVID-19 has taken a toll on our economy. The Office of Financial Management has projected state revenue collections over the next three years will be \$7 billion lower than forecasted. I understand the impact this has on how we deliver our missions to Washingtonians. But the state is making progress in its fight against the virus. Last Friday, Governor Inslee announced Washington has moved to the next phase in the state's "Safe Start" plan to allow for county-by-county phased reopening.



Taking the current economic environment into account has guided and informed how the OneWa program can continue to move along as planned while minimizing where we can, the impact to our agency peers. Right now, we're focused on preparing OneWa's budget instructions which OFM will release in June. To help agencies prepare their OneWa budget

requests, we will be hosting several budget workshops and check-ins over the next two months. We will also be launching a budget resource page on our website to aid in developing budget requests.

We've also conducted a series of "agency readiness and engagement" meetings with leadership in several agencies. The purpose of these meetings is to provide an update on OneWa and review the results of agency readiness scorecards collected and analyzed as part of the baseline readiness assessment and IT systems and interface inventory. We're currently planning follow-on "agency readiness deep dive" and "tech validation deep dive" meetings with agencies so staff can be aware of and prepared for the next phase of OneWa, implementation of a new financial system to replace the Agency Financial Reporting System.

Our commitment to collaboration and partnership continues with frequent check-ins with the OCIO and in working with and through our Executive Steering Committee, our Business Transformation Board and advisory committees. We understand that unprecedented times require creativity and togetherness; the program team welcomes your ideas on how OneWa can continue to be a good partner to all of our agency peers.

To close I want to express gratitude that the OneWa program will continue to make progress on transforming the state of Washington's core business functions. We greatly value our agency and state partners and will continue to provide timely updates on our program activities as they are made available.

Best,

Vann

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Biennial Budget Preparation

OneWa has completed planning for the 2021-23 biennial budget instructions. We anticipate working closely with agencies to determine their OneWa related needs. We've already published some preliminary [FAQs on budget preparation](#) to our OneWa FAQ page. Here is the quick-and-fast of things you should know:

- In June 2020, OFM Budget will release **their 2021-23 budget instructions** for agencies, including information related to OneWa requests.
- OneWa will host a variety of budget workshops and check-ins throughout the summer to help agencies determine their OneWa related budget requests. We will have additional resources available for agencies via the budget resource webpage that will go-live on June 10.
- All OneWa-related requests from agencies will be reviewed and refined by the OneWa program and then submitted as one consolidated OneWa decision package. In order to be good stewards of state resources and given the current economic environment, the OneWa decision package will meet program and agencies' needs while being as simple as possible.

For additional questions, please email the [OneWa mailbox](#) or [Briana Samuela](#).

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OneWa Accomplishments and Upcoming Milestones

The following section outlines the accomplishments – achieved and upcoming – for the OneWa program based on the [modernization roadmap](#).

- **Software tool evaluation and selection process:** In January and February, the OneWa team worked with stakeholders to refine and validate the business needs for the software solution and held a series of vendor demonstrations attended by over 100 state subject matter experts. Next the program worked through the state’s procurement and legal processes to make sure the state’s interests are managed throughout the selection process. The program is executing best and available final offer discussions and should we come to an agreement we will transition to formal contract negotiations. We look forward to sharing an update with you soon. Learn more about the due diligence process [here](#).
- The OneWa program has hosted **23 agency readiness and engagement meetings** and is planning six more. The purpose of these meetings is to provide an update on OneWa and review the results of agency readiness scorecards collected and analyzed as part of the baseline readiness assessment and IT systems and interface inventory.
- **Request for proposal for a system integrator:** Following the announcement of the selected software solution, OneWa will issue a request for proposal for a systems integrator who will oversee the implementation of the new software.

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Additional Resources

The OneWa program manages [an agency resources page](#) for resources related to the business transformation and program governance. The following list represents some of the resources available on the site:

- **A new resource: [AFRS Case for Change One-Pager](#):** Find information to help answer the “Why Now?” and case for modernizing the state’s financial administrative system, AFRS.
- **[Wall of Success](#) (updated weekly):** Use this dashboard – created during fall 2019 – to check your agency’s status on current initiatives.
- **[Modernization roadmap](#):** Find more detail about upcoming OneWa milestones.
- **[List of agency points of contact](#) (updated weekly):** Learn who the Point of Contact (POC) is for your agency.
- **[Frequently Asked Questions \(FAQs\)](#):** Find answers to common questions related to OneWa on our FAQ page. This month’s updated FAQs will answer your budget-related questions!

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Have questions to ask or feedback to provide?

Questions, comments and feedback related to this newsletter's content, structure and organization and the OneWa program broadly are welcomed at onewa@ofm.wa.gov.



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