



ONE WASHINGTON Newsletter

March 2020



Upcoming Dates & Activities:

- **April 1:** Systems/Interfaces Deliverable Due

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Executive Director's Corner

While I wish I could say it is business as usual here at the OneWa program, it would be wrong to not acknowledge the unprecedented situation facing our state and nation in the wake of the COVID-19 crisis.



I recognize and empathize with the additional burden that the transition to telecommuting – as well as personal and family matters – places upon state agencies and employees. Despite

these unforeseen circumstances, the OneWa program is maintaining daily operations and is still on track to meet program milestones.

Uncertain times such as these demonstrate the importance of transforming our business processes to an online, accessible system to make sure the state's daily operations can be maintained virtually.

Here are some program updates from my window:

- We are excited to present the new-and-improved One Washington Newsletter. We are committed to providing monthly high-level program updates and other readiness activities to you. You can provide feedback or comments on our new format via the [OneWa mailbox](#).
- A critical deadline for agencies is approaching — [see the agency systems and interfaces submission due April 1](#) section immediately following this to brief yourself.
- We have concluded our solution evaluation and demonstration sessions and will be preparing to announce the selected solution vendor later this spring.
- The [Legislature has approved new funding for OFM](#) which includes \$20 million for OneWa. We anticipate the supplemental operating budget to be finalized by April 4th.
- We are in the process of preparing for [2021-23 biennial budget development](#). In addition to providing a section in this newsletter on budget preparation, we added budget-related [frequently asked questions to the OneWa website](#) — you can find them under the heading “Budget Preparation.”
- We are conducting agency readiness and engagement meetings to discuss the findings of our agency readiness survey, IT systems inventory, focus groups and interviews conducted last fall.
- You can find [FAQs related to the baseline readiness assessment](#), or if you prefer a video format, watch the [kick-off orientation](#).

We are embracing this time of rapid change and are looking forward to providing you timely updates to ensure that you are along with us for that change.

Best,

Vann

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Upcoming Agency Deadline:

Agency Systems and Interfaces Submission Due April 1, 2020

With 622 systems and 1000+ interfaces across the state of Washington's enterprise, a critical step in the enterprise resource planning transformation requires agencies to submit their systems and interface data by Wednesday, April 1. The data will allow the OneWa team to begin establishing requirements for the new systems. It's also necessary to help identify potential areas of impact for:

- business processes
- technology changes
- commitment of staff resources
- contractor partnerships

The OneWa program will use this information to estimate the application integration and conversion changes for each agency and provide individual assessments of agencies' readiness for technical changes.

For additional questions, please email the [OneWa mailbox](#) or [Lori Jones](#).

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Legislature Approves New Funding for OFM Initiatives

The 2020 supplemental operating budget approved recently by the Legislature included new funding for several key OFM initiatives, including \$20 million for OneWa. First in line for replacement is the Agency Financial Reporting System (AFRS) with a new cloud-based software service expected to launch in about two years.

The supplemental budget is at the Governor's desk for review.

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Biennial Budget Preparation

OneWa has begun planning for 2021-23 biennial budget development. We anticipate working closely with agencies to determine their OneWA related needs. We've already published some preliminary [FAQs on OneWa budget preparation](#). Here is the quick-and-fast of things you should know:

- In early summer 2020, OFM Budget will release **2021-23 budget instructions** for agencies, *including information related to OneWa requests*.
- OneWa will host a variety of budget workshops and check-ins throughout the summer to help agencies determine their OneWA related budget requests.

For additional questions, please email the [OneWa mailbox](#) or [Briana Samuela](#).

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OneWa Accomplishments and Upcoming Milestones

The following section outlines the accomplishments (achieved and upcoming) for the OneWa program based on our program and milestone timeline.

- **Software tool evaluation and selection process:** In January and February, the OneWa project team, enterprise business owners and agency subject matter experts participated in software tool demonstrations to identify the best software solution. An announcement on the selected solution will be made this spring.
- **Request for proposal for a system integrator:** Following the announcement of the selected software solution, OneWa will issue an RFP for a system integrator to oversee the implementation of the new software.
- **What is a systems integrator and why do we need it?** The OneWa ERP transformation project is an extensive undertaking that requires time, labor, and technical expertise. The state of Washington and the OneWa program do not have the technical capacity to facilitate the synchronization of ERP activities for all state agencies while still maintaining daily operations. By selecting a third-party system integrator with knowledge of the state's new and existing systems, essential agency functions are maintained while the software integration is managed in the background.

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Additional Resources

The OneWa program manages [an agency resource page](#) related to the business transformation and program governance. Here's a sampling of available resources:

- [Wall of Success](#) (*updated weekly*): Use this dashboard – created during fall 2019 – to check your agency’s status on current initiatives.
- [Modernization roadmap](#): Find more detail about upcoming OneWa milestones.
- [List of agency points of contact](#) (*updated weekly*): Learn who the point of contact (POC) is for your agency.
- [Frequently Asked Questions \(FAQs\)](#): Find answers to common questions related to OneWa. This month’s updated FAQs will answer your budget-related questions!

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